

**PFC of White Oak Elementary Executive Board**  
**Meeting Agenda**

November 7, 2023 at 8:30 am

- I. Welcome**
  - a. Board Members– Stephanie Koors, Lindsay Iwanoff, Dana Weber, Jennifer Gonzalez, Rebecca Gulsrud, Darian Roberts, Hillary Bryan, Kristen Regier, Nicole Goren, Maren Sullivan, Elizabeth Martin, Heather Case, and Megan Lefton
  - b. Principal– Nicole Smith
- II. Review of October Minutes**
  - a. Approved by Stephanie Lorentz and Kristen Regier
- III. General Membership Discussion Items**
  - a. Principals Report
    - i. Thank you for helping host, organize and volunteer in October
    - ii. 5th Grade Panoramic Photo and makeup photos are on 11/8
    - iii. Minimum Days for Parent Teacher Conference; no school Friday 11/10
    - iv. PE Teacher
      - 1. Job has been posted
      - 2. Coach left for personal reasons
      - 3. PFC may hire an interim to fill the gap per LVUSD approval
    - v. May invest in a larger Rory costume
  - b. Presidents Report
    - i. “State of Union” style update will be sent to the school breaking down our fundraising goals
      - 1. WOE is 84% to goal after APEX, Annual Giving and City Celebration
    - ii. \$15,000 spent so far:
      - 1. Decals, bench for Cicila, movie nights, subscriptions, etc.
      - 2. Walkie Talkies
        - a. District is pivoting to cell service communication; due to the nature of poor service at White Oak we will continue using (and upgrading) our walkie talkie system for our support staff and teachers
    - iii. NPR
      - 1. Most important items to upgrade for safety issues are the curtain and lighting; sound will be upgraded last
      - 2. Upgrade to be more of a performing space with a user friendly press-and-go lighting system
      - 3. May add a mural by Boss Graphics in the NPR
    - iv. Instructional Aid Needed
      - 1. Kinder and First Grade

- v. State Funds and Lottery Follow Up
    - 1. Restricted funds are spread across the state and rolls over from year to year dependant on the curriculum; we do not decide if and how the funds are allocated
  - vi. Coffee for Parents after assembly on 11/17
  - c. Treasurer's Report
    - i. APEX Fun Run donations are ~ \$46,000
      - 1. May adjust after district billing
  - d. Parliamentarian Report
    - i. Diversity Equity and Inclusion (DEI) District Meeting
      - 1. WOE teachers and staff incorporate a monthly DEI newsletter from the district into their curriculum
      - 2. PFC will begin to incorporate a school wide DEI program similar to what other schools in our district are already doing
        - a. PFC will be allocating funds to DEI programs that coincide with the district curriculum
          - i. Examples: UCLA Lions dance team, mariachi band, altars for day of the dead, peace makers, "no place for hate" slogan, anti bullying campaign
        - b. This year we will pivot from our Read-a-Thon to an event similar to Raise for Craze/Kindness Week
- e. Communications
  - i. Newsletter
    - 1. Include DEI updates
    - 2. Link books by authors who visit WOE
    - 3. PFC Volunteer Opportunities
      - a. Volunteers needed within each PFC director position will be included in our Newsletter; will include dates and amount of time expected
- f. Academic Affairs
  - i. Cultural Diversity Fair, 2/1 at 5:30 pm
  - ii. Scholastic Book Fair, 2/12 – 2/16
- g. Fundraising
  - i. Read-A-Thon (2/20 – 3/1) pivoting to Kindness Week
  - ii. Spring Gala, 4/20
    - 1. Meeting: First week of December
    - 2. Class baskets will be donated for raffle options
- h. Social Functions
  - i. School Dance, 3/1
    - 1. Wild Wild West Theme
    - 2. DJ is booked

- ii. Talent Show, 4/26
- i. Student Relations
  - i. Touch Tank for TK and Jump Rope assembly are in the works
- j. Community Relations
  - i. Portal for City Grant is opening soon
  - ii. WLV Sing A Long, 12/2
    - 1. Deadline to confirm participation: 11/22
    - 2. May incorporate into Arts curriculum and students who are interested in performing can attend the Sing-A-Long
- k. New Business / Comments or Questions
  - i. Welcome Helen Geddes as our Media Clerk
- l. Adjournment at 9:45 am
  - i. Next Meeting – December 12 at 8:30 am