

PFC of White Oak Elementary Executive Board

Meeting Agenda

October 10, 2023 @ 8:30 am

I. Welcome

- a. Board Members– Stephanie Koors, Dairan Roberts, Jennifer Gonzalez, Elizabeth Martin, Polly Link, Marren Sullivan, Dana Weber, Alexis Stern, Kate Lawyer, Elizabeth Galati, Dilvi Patel, Heather Case, and Megan Lefton
- b. Principal– Nicole Smith
- c. Guests– Sandy Snowbarger, Brooke Osborn, Amie Court

II. Review and Approval of Minutes

- a. Approved by Stephanie Koors and Elizabeth Martin

III. General Membership Discussion Items

- a. Principals Report
 - i. Welcome Sandy Snowbarger, our new plant manager
 - ii. Halloween, Tuesday October 31
 1. Thriller Dance and Parade will be on basketball courts immediately following drop off
 2. Friday October 27th: Halloween Fun-Fest and Trunk-or-Treat
 - iii. CAST Testing: 75% or more students are at grade level
 1. Data can be found at CAST.org or California Dashboard
 - iv. Attendance
 1. Higher this October compared to last
 - a. 2.6% increase
 2. The only reason we were not given Distinguished School was because of attendance
 - a. Reach out to the school if you're having trouble getting student to school, we have a lot of resources
 - v. APEX
 1. Begins today, Tuesday 10/10
 2. Prizes will be given at the end of day, outside classrooms to avoid distractions during the school day
 - vi. Solar Surveyor
 1. Will be on campus this Thursday or Friday October 12-13
 2. Assessing placement
 - vii. Fence Update
 1. Working Group
 - a. Everyone available on the committee will be able to attend a meeting with the District and City on Friday October 13
 2. If fence does go up during the school year it will likely be built in sections to work around the bell schedule while being mindful of recesses

- b. Teachers Report
 - i. Reimbursement Requests
 - 1. Green Sheet in the office is the updated version for this school year
 - 2. Receipts now need to be scanned and emailed; Principal Smith can facilitate scanning receipts for teachers
- c. Presidents Report
 - i. Events
 - 1. Movie Night: lights were very effective
 - ii. Bank Update
 - 1. Articles of Incorporation (must be obtained by the state and may not exist) are needed to open a Wells Fargo account
 - iii. PFC Survey
 - 1. 77 families completed the survey
 - 2. Overall Majority:
 - a. Have been at WOE for under 3 years
 - i. Grades 3 and lower
 - b. Enjoy participating in fundraising and annual giving
 - c. ParentSquare and Newsletter is effective form of communication
 - d. Desire more field trips
 - e. Aids in classroom and enrichment preferences were evenly split across the population
 - 3. Comments:
 - a. PFC Meeting Minutes in Newsletter via a hyperlink to our website or PDF
 - iv. Funding
 - 1. Parent question: school supplies
 - a. Why does the PFC pay for school supplies and not the district?
 - i. When the state gives money, it's allocation is dependent on the school's population
 - 1. Example: Title 9 Schools
 - ii. Each budget has its own stipulation
 - 1. When the state gives money, it's allocation is dependent on the school's population
 - a. For example: Title 9 Schools
 - iii. Ryan Gleason and Principal Smith have been included in the conversation
 - 1. Each school site has budgets; the funding is allocated differently from school to school
 - b. Teachers asking for donations from parents
 - i. Teachers are trying to get away from requesting donations from parents for specific class events
 - ii. Teachers have access to PFC funds

1. PFC can provide funds for miscellaneous items teachers need throughout the school year if parent participation is low
- d. Fundraising
 - i. APEX Fun Run – October 9-20
 - ii. Spring Gala Meeting: October 27
 1. 11:00 AM at Stonehaus
 - iii. \$10,000 in sponsorship goal is achieved
 - e. Social Functions
 - i. Halloween Fun Fest and Trunk or Treat – October 27
 1. Tickets on sale at PFC website
 2. Wristbands will be distributed at the end of the day if pre bought
 3. Parent volunteer run; no vendors this year
 - ii. School Dance – March 1
 1. Using same DJ as last year
 2. Theme pending
 - iii. Talent Show – April 26
 1. Committee needed
 2. Location: PAC at Agoura HS
 - f. Student Relations
 - i. Mrs. Villingco requested an on-campus field trip with a touch tank
 - g. Community Relations
 - i. City Celebration – October 14
 1. Budget:
 - a. Projecting \$18,000 in wristband sales
 - b. Ride rentals has been paid; not updated in budget
 - ii. Theater Enrichment
 1. For second half of school year may try to include TK and K
 - h. Adjournment 9:39AM
 - i. Next Meeting – November 7 @ 8:30 am