

PFC of White Oak Elementary Executive Board Meeting

June 4 @ 8:30 am

I. Welcome

- a. Stephanie Koors, Nicole Smith, Lindsay Iwanoff, Kristen Regier, Rebecca Gulsrud, Darian Roberts, Nicole Goren, Peachie Haiter, Elizabeth Martin, Polly Link, Elizabeth Galati, Stephanie Lorntzen, Olivia Shen, Dana Weber, Kate Lawyer and Megan Lefton

II. Review & Approval of March Minutes

- a. Approved by Elizabeth Martin and Stephanie Koors

III. General Membership Discussion Items

a. Principals Report

- i. Educational Results Partnership
 - 1. White Oak has been recognized as one of the top 100 schools
- ii. No Place For Hate
 - 1. White Oak has been recognized by the anti-defamation league
- iii. CAS Testing
 - 1. Numbers are above average; Aries report per student will be uploaded as results come in
- iv. Sneakers for Recycling Campaign
 - 1. Sneaker collection was successful
 - 2. Company that receives the sneakers gives the school a check for our donation; helps decrease emissions and improve recycling efforts
- v. Senior Walk
 - 1. Seniors from Calabasas and Agoura HS walked through a parade of White Oak students
 - 2. 5th Graders will also do a senior walk as they walk into their 5th grade celebration
- vi. Teacher for the Day
 - 1. Students who won Teacher for the Day have been notified after winning Annual Giving raffle
- vii. Construction Updates
 - 1. MPR
 - a. Curtains are going up
 - b. Researching vendors for the mural
 - 2. Gate and Fencing
 - a. Fence will go up during summer
 - b. Temporary TK/K gate will remain until fence goes up; ensures full access to the kinder yard
- viii. Staffing
 - 1. Mrs. Van Dyke is not returning to White Oak
 - 2. More TK students have been enrolled for 24-25
 - a. Posting for TK Aid to accommodate increase in students has been posted
 - 3. New students continue to register for 24-25
- ix. Thank you PFC!

- b. Teachers Report
 - i. Thank you PFC with all the field trips, end of year activities and your leadership
 - ii. Yearbooks will be distributed by teachers
- c. Presidents Report
 - i. VAPA Position
 - 1. Salary position covered by PFC
 - a. The salary PFC is covering is not sustainable long term without a high increase in future fundraising
 - b. This current level of funding could be sustained for about 2 years
 - 2. Elizabeth Martin Considerations:
 - a. Instructional Aids and Campus Supervisors
 - i. The salary increase throughout the years has been significant
 - b. Field Trips
 - i. Extra money should be added to Field Trips
 - 3. PFC approved adding VAPA position 24-25 school year
 - a. Stephanie Koors puts to vote; Polly Link seconds
 - b. Unanimous PFC voted yes
 - ii. LVUSD Logo is being updated
 - iii. Parent Square Post
 - 1. PFC Flyer will go out the last Monday of school with a full list of all our school accomplishments
 - iv. Thank you everyone!
- d. Treasurer's Report
 - i. School Supplies increased to \$75 for 24-25 school year
 - ii. 5th Grade donation increased to \$200 for 24-25 school year
 - 1. Includes a sweatshirt and a yearbook
 - iii. \$2,400 PayPal money will be added to balance
 - a. Gala Money
 - i. \$1,000 was in PayPal
 - ii. \$900 coming into Gala that is not reflected in budget yet
 - 2. Final budget will reflect
 - a. Yearbook purchases and school dance ticket sales
 - iv. Annual Giving is 90% of budget for 23-24 school year
- e. Parliamentarian Report
 - i. Installation
 - 1. Completed
- f. Room Parents / Teacher and Staff Appreciation Week
 - i. Final expenses are still incoming for Teacher and Staff Appreciation Week; budget will be increased to reflect the new Administration Volunteer Position for 24-25
- g. Annual Giving
 - i. Registration Forms

1. How can we present the larger donation numbers outside of context to parents?
 - a. Multiple presentations of where your donation goes is helpful
 - b. \$400,000 needs to be raised through annual giving
 - c. May have a district representative at registration to help facilitate and explain how parent donations are utilized and vital to our school
 - ii. Throughout the 24-25 school year we'll begin highlighting where and how Annual Giving money is being spent
 - iii. Teacher's will include in their info sessions during Back to School Night how annual giving impacts and supports them
 - iv. Humanize the annual donation piece of who and how we support our PFC employees
 - v. Keychains will be given out for Annual Giving donations
 1. PFC covers costs of keychains
 - a. \$3/piece
 - b. Will be added to the budget
- h. Social Functions
 - i. Registration Kick Off 24-25, August 19th from 3-6
 1. DJ and treat
 2. 5th Grade will sell cold drinks
- i. Community Relations
 - i. Enrichment for 24-25 School Year
 1. PAC Program cannot be done on Wednesdays for 24-25 school year; pivot to Thursdays
 - a. Exploring other options to keep the theater enrichment on Wednesdays
 2. Growing Outdoors Conflict
 - a. Would likely be taking away a day from Growing Outdoors if we keep PAC on for Thursdays
- j. Adjournment at 9:48AM