

## **PFC of White Oak Elementary Executive Board Meeting**

February 13 @ 8:30 am

### **I. Welcome**

- a. Nicole Smith, Stephanie Koors, Jennifer Gonzalez, Dana Weber, Benjamin Yeger, Nicole Goren, Reecca Gullsrud, Hillary Bryan, Adelina Brisbois, Peachie Hytowitz, Heather Case, Elizabeth Martin, Polly Link, Kristen Regier, Darian Roberts, Megan Lefton,

### **II. Review & Approval of January Minutes**

- a. Approved by Elizabeth Galati and Polly Link

### **III. General Membership Discussion Items**

#### **a. Principals Report**

- i. Thank you for the fridge
- ii. Friday 2/9 Events

1. There was a soft lockdown for a coyote sighting on campus and then an earthquake occurred while students and staff were still in the soft lockdown

- a. Earthquake protocol: once the shaking is over every student and staff evacuates to the blacktop
  - i. Ensures the safety of students by checking gas and power lines before children enter classrooms again
- b. Every student and staff member was very practiced, quick and efficient
- c. Thank you for allowing the time to complete our procedures before we had all of the information to update and send a message to parents

2. The guest WiFi not strong enough to work properly in the event of an emergency; lack of access to WiFi and cell service was stressful for parents who were volunteering on campus

- a. Can we have a dedicated Volunteer/PFC WiFi that is stronger and thus offers better communication for parents in the event of an emergency?
  - i. Thanks to the new walkie-talkie system students and staff were able to move and communicate quickly
  - ii. Principal Smith is going to reach out to the district to see what improvements can be made to WiFi access for parents, volunteers and PFC members on campus

#### **iii. Unfortunate Incident**

1. Lost Hills was notified of the event with the student being followed after school; they will be handling the incident moving forward

#### **iv. Solar**

1. The date for install has been adjusted due to typical construction delays; start date will be announced ASAP and in advance

- v. Fence
  - 1. Passed through DSA; start date will be announced ASAP and in advance
  - 2. If construction begins during the school year sides and back of the fence will be done first
- vi. MPR
  - 1. Floors will be done over Spring Break
    - a. New floors are laminate vinyl in a gray color
  - 2. Official approval pending facilities meeting sometime this month
  - 3. Lighting and sound components are still being assessed and reservised
- vii. State Funding
  - 1. COVID Grant and Prop 28 have been distributed to the districts
    - a. Prop 28 allocated amount is less than last year
  - 2. 5 specialists positions for the 9 elementary schools will be distributed for the 24-25 school year; currently we have 9 specialist positions across LVUSD elementary schools
    - a. The number of hours allotted per school will also be less
    - b. Art and Music positions are always an annual position with no employment guarantee for the next year; employees are aware of this when they begin working in that position
  - 3. At WOE we have and enjoy many different types of specialists
    - a. We are waiting to hear from LVUSD on how the PFC can support our specialists
      - i. PFC has a reserve for situations like this
- b. Teachers Report
  - i. Thank you for the fridge
  - ii. Assemblies have been amazing
  - iii. Clothing and book swap during Earth Week
    - 1. Chris Eckert and Mrs. Anderson are going to spearhead the event
  - iv. Are there teacher discounts for upcoming events?
    - 1. Family Dance will not have a discount
      - a. Only students need a ticket
    - 2. Denim & Diamonds Gala will have a discount
      - a. Information will be sent to teachers and ability to purchase will be via PFC website
    - 3. Staff Yearbooks may be covered/discounted by the PFC this year
      - a. There will be an opportunity to sign up for a yearbook during the next staff meeting
- c. Presidents Report
  - i. PFC positions
    - 1. Signup Genius will go out following Galentines Event with a list of all PFC positions, committees and subcommittees for 24-25
- d. Treasurers' Report
  - i. Small amount of income came in between clothing, some matching etc

- e. Communications
  - i. Event date reminders will need to be scheduled in advance moving forward to streamline the process on ParentSquare
- f. Academic Affairs
  - i. Scholastic Book Fair (2/12 – 2/16)
    - 1. Book fair is running well
    - 2. E-Wallet reminder will be sent on ParentSquare
  - ii. Science Fair (4/18)
    - 1. Winner Items: coach for a day and popsicles
  - iii. Cultural Diversity Fair
    - 1. Event was very well run
    - 2. Lirit Caramonta will be running the fair for next year
  - iv. Coach Ben
    - 1. PE inventory is getting organized to assess what is needed
    - 2. ~\$1,100-\$1,200 worth of equipment is needed
      - a. PFC will cover the costs
  - v. School Supplies ordering for 24-25 is starting
- g. Fundraising
  - i. Denim & Diamonds (4/20)
    - 1. Auction Website
      - a. 5% fee for using the website will be included in the bidding price of the item
    - 2. Expense Budget
      - a. \$900 more needed to cover expenses for the Gala
        - i. Projected income is ~\$16,000
        - ii. Funds will be taken out of the \$15,000 buffer
      - b. Marketing strategy: Denim & Diamonds
        - i. More in person and social reminders will be done leading up to the event
          - 1. Banner, announcements during morning assembly, etc.
    - 3. Donated photographer is approved
    - 4. Auction Baskets
      - a. Room parents will help facilitate basket items donated
      - b. Excess White Oak extras are being donated on behalf of the PFC to make an auction basket
- h. Social Functions
  - i. Family Dance (3/1 @ 5:30 pm)
    - 1. Only students need tickets
    - 2. The event is not drop off
    - 3. Volunteers needed
    - 4. Booked:
      - a. Balloons, churros and DJ
  - ii. Dad Night (3/22 @ 5:00 pm)
    - 1. March Madness theme
    - 2. Location: Tarantula Hill

- i. Yearbook
  - i. Augmented Reality (AR) can be included in the yearbook for 5th Graders
    - 1. ~\$1,000 total to be paid for by PFC or 5th Grade Fundraising
    - 2. Cornerstone comes and takes all of the videos for the yearbook
    - 3. Dedication pages will be streamlined and run through Cornerstone
- j. Student Relations
  - i. Jump Rope Assembly, March 6
    - 1. TBD
  - ii. Touch Tank, April 9 for TK/K
    - 1. Confirmed
  - iii. Mariachi Band Assembly, May 1
    - 1. Missing proper insurance, may be canceled
    - 2. High School Band may be able to come instead
  - iv. Gardens of the World
    - 1. First Graders field trip
    - 2. TBD
- k. New Business
  - i. Open House scheduled for May 31st
- l. Adjournment at 9:51
  - i. Next Meeting – March 12 @ 8:30 am