

PFC of White Oak Elementary Executive Board

Meeting Agenda

April 11, 2023

- I. Welcome**
 - a. Darian Roberts, Megan Lefton, Dana Weber, Peachie Hytowitz, Stephanie Koors, Nicole Smith, Cathy Anderson, Nicole Goren, Polly Link, Kate Lawyer, April Driscoll, Elizabeth Galati, Kristen Regier, and Elizabeth Martin
- II. Review and Approval of Minutes**
 - a. Approved by Elizabeth Martin and Nikki Steinsapir
- III. General Membership Discussion Items**
 - a. Principal's Report
 - i. Attendance
 - 1. New: Grade Level Acknowledgements
 - a. The grade with the highest attendance will get an extra recess
 - 2. Attendance 101
 - a. Missing 18 days of school is considered chronically absent
 - b. Sickness guidelines have changed and are now less rigid than during the 2020-2021 school year
 - ii. Earth Week
 - 1. Recycling Committee is hosting an art competition; more details coming soon
 - iii. Assembly: Water-ology, April 26
 - iv. Large White Storage Bins in TK/K Parking Lot
 - 1. Storing new furniture and supplies for additional 2023-2024 classrooms
 - v. NPR
 - 1. Vendors are assessing improvements that are needed
 - a. Lighting
 - i. Improved and fool-proof system
 - b. New Curtains
 - i. Curtains will hang from the ceiling instead of side-to-side
 - b. Teacher's Report
 - i. More prep would be helpful for future teacher-run events
 - 1. Example: Book Fair should overlap with Read-a-Thon and Read Across America events next school year
 - c. President's Report
 - i. Positions Needed for Next Year:
 - 1. Director of Student Relations
 - 2. Director of Communications
 - 3. Committees
 - a. Staff Appreciation, Fun-Raisers, and Social Help

- b. PFC will host a Membership Drive in April and May during drop-off at the front office
 - c. May PFC Meeting
 - i. Elections will be held and new board joins in June
 - 4. District needs a White Oak representative to join a subcommittee within the Diversity and Inclusion Committee
 - d. Treasurers Report
 - i. Balance ~\$428,000
 - 1. \$2,500 of our funds are from matched donations
 - ii. 72% of students have purchased a yearbook
 - e. Annual Giving
 - i. 2023-2024 School Year Annual Giving Forms are due by June
 - 1. Plan to maintain same structure as this school year
 - f. Fundraising
 - i. The Stand Fundraiser, April 25 from 11-9
 - ii. SweetFin (opening soon) will host fundraisers for White Oak
 - 1. 30% of funds will go back to WOE
 - g. Social Functions
 - i. Talent Show Updates
 - 1. Lighting is ordered
 - 2. 23-25 Acts will be performing
 - 3. Free Event
 - 4. Concessions
 - a. Flowers, gold star stickers, glow sticks for audience involvement will be sold
 - ii. Open House
 - 1. Mr. Frosty and Kona Ice are booked
 - h. Academic Affairs
 - i. Science Fair, April 20 from 5:30-6:30
 - 1. Stickers are ordered
 - 2. 33-34 projects submitted
 - 3. Raffle items: 3 spots each for lunch with the principal and coach for the day
 - ii. School Supplies
 - 1. Needs to be ordered; teacher swill get information this month
 - i. Room Parents / Staff Appreciation
 - i. Cinco de Mayo Theme
 - ii. Room 32 will be the primary room for events
 - j. Adjournment 9:33AM
 - k. Next Meeting April 11 at 8:30AM