

PFC of White Oak Executive Board / General Membership

Meeting Agenda

9/12/2023 @ 8:30 am

I. Welcome

Board Members – Rebecca Gulsrud, Darian, Kate Lawyer, Peachie Hytowitz, Stephanie Koors., Maren Sullivan., Elizabeth Galati, Heather Case, Elizabeth Martin, Polly Link, Nicole Goren, Kristen Regier

Principal - Nicole Smith

Teacher Reps- Jennifer Gonzalez, Dana Weber

New Parents – Diana, Brooke Osborne, Katrina Beeman, Lindsay Iwanoff

II. August Meeting Minutes – approved by quorum

III. General Membership Discussion Items

a. Principal Report

- i. Quest Security –security vendor
- ii. No different than campus supervisor, wasn't able to fill substitute.
- iii. Stressing Attendance in the classroom
- iv. Added attendance certificates (good for the month – 1 or less absence)
- v. Coach Patrick – new PE teacher
 1. On campus this week, meeting kids
 2. Next week formally start classes
 3. Assemblies / Field Trips
 4. BMX, Rockets & Robots
 5. RAMS (1-3)
 6. Water Assembly (Water District) – TBD

b. President Report

- i. Security – look at other vendors other than Covered 6 due to cost
 1. Potential other vendors, look at Qwest – 4 hour minimum
 2. Based on size and scope of events and no need historically we will use non-armed guards
- ii. TB Assessment –
 1. Reminder – during school hour volunteers need TB assessments
 2. No TB Assessments for after school volunteers
- iii. BUDGET –
 1. Subscriptions –
 - a. Symphony – not supported by LVUSD
 2. Annual giving trending down
 3. District recommends minimum 150K in budget reserves, aiming to keep around 300K in reserve; currently 403K in reserve, considering money market account to earn additional interest
 4. Additional budget requests, proposed \$15,000 spend to cover:

- a. \$2500 blacktop stencils
- b. Cecilia benches for playground \$1800
- c. New refrigerator for staff lounge \$1400
- d. Paper cutter
- e. Popcorn vendor for movie night \$400
- f. \$900 lighting for movie night
- g. \$3300 for IXL
- h. Lanterns
- i. IPADS for payment processing

c. Teachers Report

- i. Where to send Yearbook photos?
- ii. Teachers will ask PFC for big items
- iii. Teachers will support survey
 - 1. Re-send
 - 2. Stephanie write blurb
 - 3. Survey – extend deadline through next week (9/21)
- iv. Teacher Submission Form – reimbursements
 - 1. Email address on Form needs to be updated

d. Parliamentarian Report

- i. Booster Club Updates – Elizabeth Martin
 - 1. Measure S Updates – www/LvUSDmeasures.org
 - 2. Facilitron must be used for all events
 - 3. Food Vendors must be used from LVUSD list
 - 4. Layoffs must be done by March, we decide by January
 - 5. Field Trips, must make available to anyone (PFC supplement cost)

e. Communications Report

- i. Newsletter deadline: Tuesday @ 4:00 pm
- ii. Remember to send to Nicole Smith, Nicole Volpe, Stephanie K., Elizabeth G. for approval (cc Rebecca)

f. Room Parents / Staff Appreciation Report

- i. Back to school lunch a success
- ii. Working on finalizing room parents

g. Academic Affairs Report

- i. Paid for school supplies
- ii. Cultural Diversity Fair – Passport (Deanna Bostrom)

h. Annual Giving Report

- i. Working on company matches

i. Fundraising Report

- i. Restaurant Nights –
 - 1. Sweetfin (4th Thursday of every month) – every other month
 - 2. Board & Brew – 2nd Wednesday of every month
 - 3. Shake Shack – every other month
 - 4. Idea by attendee – look at Slice House – possibly community partner
- ii. FUN Raisers – Darian Roberts

1. Only need 4th grade party (students) – DONE (Erin Smith, Tara Torre, Teresa)
2. Need 2/3 parent party
3. Parent party 4/5

j. Social Report

- i. Talent Show (Friday, April 26)
 1. Company Competition – same date as show, should we look at changing the date?
- ii. Movie Night
 1. Popcorn provided for attendees by PFC
 2. Playground open until movie starts
 3. Will have parent volunteers

k. Student Relations Report

- i. Student Assemblies –
 1. BMX – Sept. 20 @ 11:30 am
 2. Rocket & Robots – January (2 assemblies)
 3. Water District – TBD
 4. Rams Reading – November
 5. Jump Rope – March
- ii. Red Ribbon Week – moved to Teachers
 1. PFC responsible for Ribbons on trees – Sunday ahead of Red Ribbon week
- iii. Teachers – reach out to Heather Case to help with Field Trips
 1. Must provide access to field trips for all students
 2. What are other schools doing for Field Trips?
 3. Talk to Willow
 4. Does district have a list?
 5. Every grade gets to do a Field Trip – Goal
 6. Must use school buses

l. Community Relations Report

- i. City Celebration –
 1. Does parent need to have wristband to ride with child?
 2. Same wristband pricing as last year (\$35 for 1 / \$60 for 2 / \$120 for 4) – presale
 - a. Pricing changes at the door

m. New Business / Comments

n. Adjournment – 10:15 am

- i. Next meeting October 10, 2023